

## **VAI Outdoor Recreation Revitalization Grant Check-List for Applicants**

1	Review Visit Arizona Initiative (VAI) Outdoor Recreation Revitalization Grant Guidelines & Application.	
2	Review VAI Grant Program Overview document and determine eligibility.	
3	If eligible, identify and collect/draft needed elements for the grant  DUNS Number  Taxpayer ID Number (TIN)  SAM.Gov Account  Project Scope of Work & Budget  Backup documentation (bids, quotes, etc.)  Negative Pandemic Impact Data  Economic Impact of Project	
4	Compile appropriate elements for the grant. (See above)	
6	Apply for VAI Outdoor Rec Grant using Adobe Sign link. Don't forget to attach the following  Project Scope of Work & Budget  SAM.Gov Account Proof (Screenshot or email will work)  Supporting Documentation  Once your entity begins the application process in Adobe Sign the work will not be saved. We recommend that your entity review the PDF version of the application, compile your answers and attachments, and then fill out the application and submit. Please note that attachments are limited to 25 pages and 5 MB per document. If you attempt to upload a document outside this bound, you get an error under the file that says "Upload limit exceeded."	
7	Await response from AOT. VAI Partnership Program Grant Applications will be reviewed within 30 days of the application close date.	

## **VAI Partnership Grant Timeline**

Grant Program Name	Application Open & Close Date	Award Date (If Applicable)
Visit Arizona Initiative Outdoor Recreation Revitalization Grant	Application Open: 08/16/2021 Application Close: 10/15/2021	On or Before 11/12/2021